

1-1.A PROGRAM ELIGIBILITY CRITERIA

REQUIREMENT

1-1.A Sites have a description of: 1) eligibility criteria, 2) data used to determine criteria, 3) geographic service area, and 4) # of families the site has capacity to serve. Criteria are based on data from one or more sources.

How is this rated?

- **Exceeds Standard (3)** - eligibility criteria description includes everything outlined above and data used includes the source and year.
 - Description & data reviewed by site's Community Advisory Board (CAB) within past 2 years
- **Meets Standard (2)** - same as 3 rating, except the description & data have been reviewed by the site's CAB within the past 4 years
- **Does not Yet Meet Standard (1)** - site **does not yet** have this description, it is missing one of the required pieces, or CAB has not reviewed in the past 4 years.

DOCUMENTATION REVIEW

1) Sites submit a narrative* that should include:

- | | |
|---|--|
| ☐ The eligibility criteria | ☐ Data used (including both the source and year) |
| ☐ Geographic service area | ☐ # of families expected to be served annually |

2) Sites share evidence of Advisory Board review w/in the last 4 years (e.g., minutes)

*All pieces must be included in the narrative



TIPS FOR COMPLETING

- Data used may come from a variety of sources such as hospital birth #s, kidscount.org, vital records, census.gov
- Engage in discussions with the CAB on how current criteria ensure equitable access to services

